

COLESHILL PARISH COUNCIL

MINUTES of the MEETING of COLESHILL PARISH COUNCIL MEETING 15th SEPTEMBER 2011 at 8.00pm in the VILLAGE HALL, COLESHILL

Present at the meeting were the Chairman Cllr Colin Lambert, Cllr David Smith, Cllr Lynn Woodgate, Cllr David McGhee, the Clerk Susan Smith

There was 1 member of the public present.

1. Apologies for Absence

Apologies for absence had been received by the Clerk from Cllr Dick Ware, Cllr Terence Prideaux. County Cllr David Schofield also sent his apologies for not attending the meeting.

2. Minutes of the Last Meeting Read and Signed by the Chairman

The minutes of the last meeting were agreed and proposed for signing by Cllr D Smith, seconded Cllr L Woodgate.

The Chairman duly signed the minutes.

3. Democratic ½ Hour

The meeting closed at 8.03pm for the democratic period.

4. Meeting Re-opens

The meeting re-opened at 8.12pm.

5 Declarations of Interest

None.

6 Matters Arising from the Minutes

None.

7. Positions on the Parish Council

a. Joint Planning Officers:

Cllr C Lambert and Cllr D Ware.

Cllr D Ware had agreed to carry on this task at the last meeting, Cllr C Lambert agreed to join him with this joint task of planning.

Cllr D McGhee. - Open Spaces.

Cllr T Prideaux. - Cricket and Tennis Clubs.

The Chairman informed the meeting that he would like to do a job description of the various tasks, this he will liaise with the Clerk over and aim to present at the next meeting.

8. Localism in Coleshill

The Chairman asked that the meeting give thought to the proposed views on Localism and discuss the matter at future meetings. A number of planning publications have made reference to a 'Village Plan' being a key component in the decision making process under the proposed planning legislation. Maybe it is something that the Council should take a look at creating.

9. Change of use from Agricultural Land/Garden

The CPC had been made aware that some properties appear to be slowly changing their land from agricultural land to landscaped gardens. The Chairman felt that this matter must be discussed when a full council is present at a meeting, and as to whether the CPC can take a stand against this alleged issue.

10. Tennis Club

The Chairman has been in dialogue with the CPC's solicitors Fulton Robinson concerning the new lease that the Tennis Club would like. He will give another up-date at the next CPC meeting in November.

11. Planning

Cllr Ware had previously circulated the recent planning applications and responses:

1 Hill Meadow	0488	no obj	granted
The Spinney	0879	no obj	granted
1 Chase Close	0844	no obj	granted
Clenemer Cottage	0562	no obj	
Wheatsheaf Cottage	1327	no obj	
Clenemer Cottage	1315/1316	no obj	

The Parish Council have received a response from CPC regarding the noise from the Penn Festival. Their response (25th July) was to acknowledge that they had assumed that the affect of any noise on Coleshill would be minimal and that for any future events, the affects on Coleshill will be included in the planning. In addition a member of the CPC would be invited to attend the Safety Advisory Group to provide a local perspective for any future events.

The Parish Council are still awaiting a response from CPC regarding the Planning Application for 'Solon' and the vehicular access to the property.

CDC are running a seminar on Planning on the 2nd November is any member of the Council are interested in attending.

12. Finance

Cllr D Smith gave a summary of the financial position of the Parish Council.

13. Correspondence

The Clerk had received an anonymous letter concerning a property within the village; she sought advice from BALC over how to treat such letters i.e. should notice be taken of any anonymous letters that express a complaint or concern about a residence or person in the village. BALC's verbal reply was that if a person were not prepared to put their name to a matter, then it would be unwise for a council to consider the issue. It could appear that the Council had instigated the complaint and look to be a witch hunt.

As a result, the Clerk will not in future inform any member of the CPC of the contents of anonymous correspondence. BALC did express that this rule applies to Councillors as well as the Clerk; all concerns, complaints or opinions that are reported by Councillors should include the name of the person making the assertions.

14. Councillors Reports

Cllr L Woodgate:

ROSPA report for 2011 on the Play Area was satisfactory.

School has resumed after the summer break, there had been some issues with parking when parents drop children off in the morning and collect them in the afternoon. Jenny Earp the headmistress had received a complaint from the 2 houses opposite the school. She is making sure that new children take home a leaflet to give to their parents about courteous parking outside the school. The Clerk said she would ask PC Gavin McVeigh to visit the school and give a talk about parking.

The School is trying to achieve its Science Quality Mark.

Cllr C Lambert:

The memorial bench for Sarah-Jane should be in place in November but in the meantime, the concrete base for it to stand on has been laid.

A complaint had been received from Mrs P Ware that the residents of Wheatsheaf Cottage were using a quad bike on the common, she expressed that whilst this was against the Bye-Laws of the common it was dangerous as well. Cllr Lambert met with Mr Zandonati, to discuss the use of vehicles on the common and left a copy of the Bye-Laws with Mr Zandonati.

The Council had received an invoice from Mrs Francis of Red Barn for cutting the grass at the cricket meadow, this was a concern as the Chairman had not asked the Clerk to arrange for this to be done, and it appears that it had been asked by a member of the Cricket Club. The Chairman asked that the Clerk make it clear to all contractors that in future all work undertaken on behalf of the CPC must be agreed by him, if under £ 500.00p or if over by the council otherwise no payment will be made.

The Chairman had previously circulated a document showing the suggested locations for three Grit Bins around the village. This was approved by the council and he asked the Clerk to email the document to BCC with comments regarding the Barracks Hill location. BCC would on receipt of email survey the three areas to ascertain whether bins could be placed in these locations.

The Council have been storing its paperwork / documentation in a number of plastic storage boxes in the cupboard in the small kitchen of the Village Hall, this is a less than satisfactory situation. The Chairman proposed that these

be replaced with 2 two-drawer filing cabinets which would enable the paperwork to be reviewed and reorganised. This was agreed by the Council. He will confirm whether this is acceptable with Ann Lawrence of the Village Hall.

The Chairman informed the meeting that since the last meeting, there had been yet further complaints about the fishing on the village pond. Replacement signs had been ordered from a local company with modified wording of 'No Fishing, No Fires No Camping No Litter'.

15. Clerks Report

The Clerk had issued a guide line to all Councillors about the roles of Clerk, Chairman and Councillor; she had received this from BALC and hoped that the members would find it very useful.

The Cricket Club has now paid the rent that had been due in December 2010; the CPC agreed that the Cricket Club must be made aware that such late payment is not acceptable.

The Clerk expressed her concerns again as to the security and safety of the Dexter cattle that are to graze on the common, she was concerned that if the cattle should be let loose whether the farmer/common committee had adequate insurance in place if there was a road traffic accident or damage to a property. Cllr McGhee informed the meeting that insurance had been put in place by the farmer. The Clerk volunteered to inform PC G McVeigh and ask whether he could arrange for a police vehicle to come into the village at regular intervals during the Dexter's stay in Coleshill.

The Village Pond is in need of some maintenance and the Clerk will organise a date for a tidy-up session and request volunteers from the village.

The area around the War Memorial is also in need of some maintenance and the Clerk will organise a tidy up.

Cllr T Prideaux arrived at the meeting.

16. The Date and Time of the Next Meeting

The date for the next meeting is 10th November 2011 starting at 8.00pm.

There being no other business the meeting closed at 9.25pm.