

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 24th April 2017 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman Lynn Woodgate (LW)
Jonathan Herbert (JH) Carol Hallchurch (CH)
Craig Saunders (CS) Mary Pollock (MP)
- Parish Clerk: Lynda Jackson (LJ)
- Members of Public: 5

1. **Apologies for Absence :** Cllr. Guy Cornelius, Cllr Tim Butcher (BCC)
2. **Declaration of Interest:** None
3. **Minutes of previous meetings:** It was moved by TPx and **resolved** that the minutes of the Parish Council meeting held on Monday 20th March 2017 be signed as a true record of the meeting.
4. **Matters Arising:** i) After a concern raised at the last meeting regarding the safety around the Barrack Hill triangle junction CPC have had confirmation from BCC that the white lines will be refreshed on those roads that converge at the junction.

Meeting Closed: 7.47 pm

DEMOCRATIC PERIOD-

- Dave McGhee- regarding the temporary power situation still in place on Barrack Hill. This is having a severe impact on residents on an evening and at weekends when demand is higher. Mr McGhee asked the Council if they would write again to UKPN to try and get a resolution to the current situation.
- Dave McGhee- regarding Affinity Water leakage on Barrack Hill which has still not been rectified. Currently there is running water down Barrack Hill. Mr McGhee asked the Council if they would write again to Affinity Water to try and get a resolution to the problem that residents have had to suffer for a number of years.
- Tony Barber- regarding the earth bund that has been placed at the gate entrance on New Road to deter fly-tipping. Mr Barber thought the earth bund was not high enough and needed to go back further to have a real impact.
- Graham Thorne-gave an update on the works the Common Management committee had been undertaking over the last 12 months. During the autumn the volunteers had been busy on path clearances, restoring damaged verges, controlling invasive plants and improving the perimeter of the Common. A number of trees have now been cleared and the work to control trees and shrubs that hang over the road has now been completed. It is the committee`s intention that during the next Autumn saplings and fruit trees are to be planted. The committee are also looking at the area below Windmill Hill as a potential place for a picnic area. The committees aim is to make the Common more welcoming for all residents to use. Graham explained that they are liaising with the village school on the possibility of a forest school. TPx thanked Graham for the update and the volunteers work over the last 12 months.

Meeting re-opened: 8.06 pm

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5. Clerk's Report:

- i) Clerks Liaison meeting at CDC 27.3.17- LJ gave Council an update on the meeting she had attended and the items discussed. The item on Public Spaces Protection Order (PSPO) requires a response from CPC. Councillors agreed to study the consultation in more detail and send back their responses, within 5 days of the meeting, to the Clerk so that a detailed response from CPC can be returned to CDC
- ii) Sending newsletter to ex.residents- LJ informed Council that over the years the newsletter has been sent to ex.residents who wanted to keep in touch with Coleshill. This incurred costs through printing, stationery and postage. Ex.residents are asked to pay £5. Currently around 16 are mailed each issue. Dick Ware has confirmed that most do pay the fee in fact some pay more which appears to balance out for those who do not pay. Council **agreed** for the current arrangement to continue.

6. Report from Planning:

i) Planning Applications for consideration:

Ref. No: CH/2017/0428/FA- Ongar Hill Cottage, Magpie Lane Coleshill – **OBJECTION** for the following reason: The Parish Council object to this planning application on the grounds that it is against the policies of development in green belt and AONB and that as it does not come under GB4, in a row of dwellings in the GB as development further up Magpie Lane does i.e. Bowers Croft, it should not be considered for approval. The previous application CH/2016/0320/OA was unsuccessful and the appeal, APP/X0415/W/16/3151947, was dismissed on one of the grounds of that the development would have a detrimental effect on the openness of the GB.

ii) Ref.No: CH/2016/2250/FA-Oak Tree Cottage, Tower Road, Coleshill- Notice of Appeal- **Noted**

- iii) **Red Lion update** – TPx informed the Council that there was no indication of the re-opening date as yet as there had been unforeseen problems with the electrics. After the CPC & a number of residents sent in objections to the extended hour's application the tenant had decided to withdraw the application.
- iv) **CDC draft planning white paper-** The previously circulated document was **noted**.
- v) **Conservation area review work in Chiltern District-** TPx advised that as per the clerks report the second group includes Coleshill but the review is likely to be deferred.
- vi) **Licencing Policy Statement-** the previously circulated document received from CDC was **noted**.

7. Report from Open Spaces:

- i) **Monthly Play inspection return** – The April routine play inspection had been completed. LW advised that the bin was full and asked the clerk to contact CDC to have it emptied.
- ii) **New Road drainage letter-** CH advised that a resident had contacted the local MP regarding the lack of drainage that was omitted when the road was resurfaced. The resident had advised that there is a spring that runs under the road and that this should have been taken into consideration when the plans were made to resurface the road. The result will be that the spring will gradually break up the surface of the road. CH was also concerned about the amount of gravel that has been used to gap fill between the tarmac and the verge. This gravel, when it rains, washes down the road to the traffic triangle at the junction with the A355 which can cause a skid risk. It was **agreed** that Cllr. Tim Butcher should be contacted with the concerns as he was the one who arranged the resurfacing.
- iii) **Cricket Club request to place a storage container on the Jack Adams Field** – Council **agreed** to the request in principal providing that it is sited as per the map supplied by the Cricket Club, that it is

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painted green to blend in with the landscape, that the hedge is not cut back so hard in this area so that it will act as a screen, and that if it is no longer used then it is removed from site.

- iv) **Cricket Club email complaint-** The previously circulated complaint email was discussed. Council appreciate the concern but felt that there was nothing they could do but ask everyone to be vigilant for those who allow dogs to foul and children who are riding their bicycles over the cricket square.
- v) **Chesham TC letter re. Grass-cutting services-** It was **agreed** that an acknowledgement would be sent and that they should be considered when looking for quotes for next year's grass-cutting.
- vi) **HS2 briefing 30.3.17-** TPx gave an overview of the meeting he had attended and details of the HS2 Community Environment Fund which HS2 have set aside £40m for projects for those affected. TPx advised Coleshill was in a good position to apply being within 1m of the track/tunnel. HS2 advised waiting until work commences before submitting an application but in the meantime Councillors were asked to consider projects they felt would be suitable. TPx **agreed** to send the link to the fund for all to review.
- vii) **Protecting verges outside residential properties-** TPx had been advised of a complaint to BCC regarding the verge outside 1 Chase Close. The complaint concerned the logs that had been placed there to protect the verge. An enforcement notice had been sent to the resident to remove the logs. TPx has pursued this complaint with BCC and the local MP as so many home-owners place different types of bollards outside their properties to maintain the Counties verges which are left to residents to keep tidy. The complainant was someone driving through the village who was overtaken by a car near 1 Chase Close causing them to swerve and almost hit the logs. BCC confirmed that if they receive complaints they have to act as it is illegal to place items on the verge/highway.
- viii) **Fly-tipping-** TPx confirmed the earth bund had been put in place on New Road. JH commented that it was not very high. It was **agreed** that the contractor should be contacted to confirm that he used 10T of topsoil before payment is made.
- ix) **Litter-picking-** CH confirmed that 10k of rubbish was picked at the last litter pick. With regular litter picks the amount of rubbish being collected is reducing. The majority of the litter was bottles and cans although CH was concerned that there were a number of what looked like incontinence pads hidden in the verge by the Care Home on Tower Road. 8 people attended the last litter-pick. It is intended that, once open, the pick will end at the Red Lion.
- x) **Annual Asset Inspection-** MP had completed the Annual Asset inspection for the outdoor equipment. There was 1 query which was the 4 village signs listed. LJ **agreed** to contact BCC to confirm that the green signs did belong to CPC. MP also commented that the benches around the village would benefit from a clean.
- xi) **Inspection of Willows-** Graham Thorne had confirmed that the willows were in good health and did not require **any attention at present. Graham did draw the attention of CPC to a Cherry Tree and had** agreed to ask Jamie Dyer to have a look at it and report back. CH commented on the overhanging branches on Magpie Lane and the number of high articulated vehicles that use the lane that are bringing branches down. The overhanging trees are the responsibility of the landowners on Magpie Lane to keep cut back. If necessary they should be reported to Transport for Bucks so that they can contact the landowner concerned.
- xii) **Applications for a grant for new play activity trail on Jack Adams Field-**TPx gave an overview of the grant applications he felt could be made to fund this project. As well as considering the HS2 Community Environment Fund, TPx had obtained guidelines for a Lottery Fund application. There are currently 21 children who live in the village and attend the school. Dumpy Swerling has agreed to advise Council of the number of children under 10 in the village. It was **agreed** that the Lottery Fund application be submitted.

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- xiii) **Common Management Committee update-** See Democratic period item and update from Graham Thorne. It was suggested that a picnic table, made by volunteers with help, would be an asset to the Common and encourage more residents to use this open space.
- xiv) **Modernising Local Government-** The previously circulated email was **noted**.
- xv) **Beacons of the Past-** The previously circulated email was **noted**.

8. Finance:

i) **Cashbook, Bank balances and reconciliation as at 31st March 2017** – LJ had circulated this information to Councillors prior to the meeting. There were no questions.

ii) **End of year review of expenditure against budget 2016-17-** TPx gave a review of expenditure against planned budget for the full year detailing the small over and underspends. Although the end of year bank balance is reasonably high it does include the required reserves according to CPALC and the remaining grant for road safety improvements.

iii) **Internal Audit process-** TPx explained that CPC are part way through the internal audit for 2016-17. Once the draft annual return is ready then a meeting with the internal auditor will be arranged.

iv) **Practitioners Guide update-** the previously circulated document was **noted**.

9. Items for payment:

The payments CB16-95 through to CB 16-97 totalling £578.17 (Inc. VAT) for March (final invoices) and payments CB17-01 through to CB17-02 totalling £302.50 (Inc. VAT) for April were **approved**.

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PAYMENT OF ACCOUNTS FOR MARCH 2017 (Final)					
CB No.	NAME	ITEM	TOTAL	VAT	NET
CB16-95	R Ware	postage for ex.residents newsletter	13.20	0.00	13.20
CB16-96	CDC	half yearly dog bin emptying	355.75	54.73	301.02
CB16-97	Amersham Business Centre	newsletter & stationery	209.22	32.49	176.73
					0.00
	TOTAL		578.17	87.22	490.95
PAYMENT OF ACCOUNTS FOR APRIL 2017					
CB No.	NAME	ITEM	TOTAL	VAT	NET
CB17-01	L Jackson	April wages	282.91	0.00	282.91
CB17-02	L Jackson	Parish phone top-up, 1and1 fee, car parking reimbursement	19.59	0.00	19.59
	TOTAL		302.50	0.00	302.50

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10. Councillors reports for areas of responsibility:

Cricket Club- TPx had been approached by the club about purchasing items through CPC to be able to claim VAT, Jordans Taverners had such arrangement with their local council. It was **agreed** that such an arrangement would not be possible through CPC.

11. Next Meeting date: Monday 15th May 2017 7.45 pm. Coleshill Village Hall this meeting will be preceded by the Annual Parish meeting at 7.30. TPx advised Council that due to a mix up with dates he has inadvertently booked holiday for both the May & June meetings and sends his sincere apologies for this mistake especially as the May meeting is when the Chairman is elected.

- 21:20pm.Meeting

Closed.

Signed Date