

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 15th October 2018 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman, Lynn Woodgate (LW)
Jonathan Herbert (JH) Carol Hallchurch (CH) (from 7:53)
Craig Saunders (CS) Mary Pollock (MP)
- Parish Clerk: Lynda Jackson (LJ)
- District Councillor: Julie Burton (JB) Jonathan Waters (CDC)
- Bucks CC: 0
- Members of Public: 1

1. Apologies for Absence : Cllrs Tim Butcher (BCC)

2. Minutes of previous meetings: It was moved by TPX and **resolved** that the minutes of the Parish Council meeting held on Monday 17th September 2018 be signed as a true record of the meeting.

3. Declaration of Interest: MP regarding item 7iii)

4. Councillor Vacancy: 1

5. Matters Arising:

i) **Christmas lights annual check-** TPx confirmed that he and JH had checked that the lights, when switched on, lit up ready for the Christmas season.

ii) **Request to paint sheds on Magpie Lane-** The resident had responded by email and confirmed that the new sheds would be painted green to blend in with the landscape.

iii) **Blackthorns to be cut back-** TPx advised that at a recent meeting with the Common management committee it had been mentioned that blackthorns on the common were in need of cutting back to avoid problems with power/BT lines. The Clerk was asked to contact the committee for the exact location and then report to the relevant agency.

Meeting Closed: 7.50 pm

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DEMOCRATIC PERIOD-

- 2 representatives from Keir spoke to Council about how work was progressing. Everything possible was being done to avoid a hard closure of Tower Road. Keir were hopeful that work would be finished ahead of schedule and by Christmas.
- Nigel Suttie regarding the vacancy for a Parish Councillor. Nigel made a presentation during the public forum and answered questions posed by the Councillors. After discussion, the Council **agreed** unanimously to co-opt Nigel. After signing the Acceptance of Office Cllr Suttie (NS) then joined the meeting.
- Cllr Burton regarding the power cuts affecting the village. JB asked CPC to contact UKPN to raise the issue.
- Cllr Burton regarding the Remembrance Sunday service at the village Church. JB will lay a wreath on behalf of Chiltern DC. JB also gave an update on the Chilterns pools project.
- An email had been received from Rosalind Pearce regarding the overgrown hedges on New Road.

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- An email had been received from Paul Windsor regarding the dogs that belong to the Red Lion pub. Paul had forwarded photos of one dog defecating by the bus stop. There were also photos of where the dog had defecated on residents driveways. 2 photos showed the dog in the middle of the road where cars were swerving to avoid

Meeting re-opened: 8.28 pm

6. Clerk's Report:

- Common Management request to CDC for a budget for 2019-20-** The Committee had been reminded to submit their budget request to CDC.
- Councillor emails-** LJ reminded all Councillors that it was important that they checked their new email ids on a regular basis and at least 3 times within a week as a number often require responses to herself. Delays or not responding is causing a problem for LJ.
- Bulb quote received by text-** RNC's computer is out of service so a text quote had been received for £160. It was agreed that this should be deferred due to increases in other costs for the current and following financial year.

7. Report from Planning:

- Planning Applications for consideration:

i) Ref. No: PL/18/2946/FA - Tower View Tower Road Coleshill HP7 0LB – **NO OBJECTION** - Council would like it noted that the current amendments to further increase the scale and bulk of the proposed development far out way what was originally a modest bungalow

Ref. No: PL/18/3236/VRC - Penridge Village Road Coleshill HP7 0LQ - **NO OBJECTION** - However it was noted that one Councillor objected to the look proposed for Penridge. White rendering and black paint do not, in their view, sit well in Coleshill village and the reference to Westlands, the new build on Windmill Hill/ Village Road, to lend legitimacy to the proposal suggests chalet type houses are an improvement on our street scene which is not the case.

Ref. No: PL/18/3254/FA - Penridge Village Road Coleshill HP7 0LQ - **NO OBJECTION** -

Ref. No: PL/18/3418/VRC - Bowers Croft Magpie Lane Coleshill HP7 0LS – **OBJECTION** For the reasons under policies GC1, GC3, specifically 3.10 a loss of privacy, also because of GB2 (c) "The limited extension alteration or replacement of existing dwellings in accordance with Policies GB6, GB7 etc. " Also that it is not in keeping with the street scene of a rural lane with no other intrusive dormer windows in evidence.

Ref. No: PL/18/3564/FA - 6 Amber Cottages Barrack Hill Coleshill HP7 0LW – **NO OBJECTION**

ii) Devolved Services update- TPx advised that the power point presentation that had been circulated to all Councillors still meant that the financial offer was not in Coleshill's best interest for take up. TPx informed the meeting that the Other Works mentioned in the presentation may be worth considering and it was **agreed** that TPx would contact Mark Averill for more information.

iii) Dogs barking item for newsletter- It was agreed that the Clerk should research Responsible Good Dog Ownership so that an article can be put together for the next issue of the newsletter.

iv) Community Impact Bucks Neighbourhood Plans help- The previously circulated document and email was noted.

8. Report from Open Spaces:

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i) **Monthly Play inspection return** – The October routine play inspection had been completed. LW reported that all small works highlighted by the recent inspection had been completed by herself & JH.

ii) **Jack Adams Field project**- Security requests update- TPx advised he was still awaiting updates from the companies who had recently quoted for works.

- The circulated quotes for Pallisade fencing were discussed and it was **agreed** that CPC would **approve** the quote submitted by Ridgeway Woodlands.

- After concerns from neighbours of the Jack Adams Field, TPx and JH had met at site to discuss an alternative entrance that may be possible near the entrance to the Tennis Club. After discussion Council **agreed** that the alternative would be too costly to put in place and would also mean the entrance would be too far from the Village centre, thus suggesting fewer people would use the new Activity Trail. Council also **agreed** that the final siting of the Adult equipment should be nearer to the children's' Activity Trail rather than by the container.

TPx also confirmed he had asked Sovereign to remove the parallel bars piece of equipment from the agreed quote as this item could take the project over budget. Council **agreed** with the alteration and **approved** the resubmitted quote. Council also thanked TPx for his commitment and continued hard work in getting this project to this stage.

- Height barrier materials cost email- The email submitted by Jack Haubner generously offering to make a height restriction bar at the entrance had been circulated to Councillors prior to the meeting. Council unanimously **agreed** to the cost of covering materials and would take responsibility for the installation of the barrier once completed.

iii) **Pond & Commons work wish-list**- TPx had met with Chris Wege and Graham Thorne to discuss the concerns raised at last month's meeting. The opportunity was taken to discuss the silt at the pond and fortunately a volunteer came forward to operate a digger to recirculate the silt that weekend. This will result in deeper water for plants and fish in the future. Council **approved** the cost of hiring the digger at such short notice. It was also **agreed** that as a means of saying thank you, a gift of a meal at the Red Lion should be given to Bill Paterson who had worked tirelessly over both days until late in the evenings and in bad weather operating the machinery. The Common committee have plans to take down 2 willows next year. It was **agreed** that the committee be contacted to ensure the cost is put into the budget to be submitted to CDC. An email had also been received from Ruth Gerrard of The Conservation Volunteers who was looking to work with communities across the HS2 route. Details had been sent to Graham Thorne. It was also agreed that CPC would also confirm interest to Ruth.

9. Finance:

i) **Cashbook, Bank balances and reconciliation as at 30.09.18** – the previously circulated document was signed and **agreed**.

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ii) **2nd quarter review of budget vs Actual expenditure 2018-19-** LJ had prepared a finance report to show how finances were after the first 6 months of the financial year. LJ had identified:

Receipts are over budget due to funds received for the bollards at Hill Meadow & deposit for the JAF project equipment.

Required expenditure has seen an over spend on grass-cutting at the Jack Adams field of £80 and is likely to rise again as the grass will need cutting for the installation of the equipment. Play area repairs are also overspent due to unexpected work to the bark surface and repair to the multi-play. Desired expenditure is currently underspent although bills are due for the silt clearance at the pond and the benches around the village. No tree work has been required so far but the winter months could see some requirement.

One off costs were the bollards at Hill Meadow and the commemorative trees which has received reimbursement to CPC.

Jack Adams Field project has a total holding balance of £24636 (Inc. Grants). Expenditure for equipment, changing the entrance, pallisade fencing and a height restriction bar (if approved) will total a spend of £28505 Inc. VAT. With a VAT refund (£3834) deducted the project at this point is £35 overspent.

iii) **Budget & Precept 2019/20-** The second draft of next years` budget had been circulated to Councillors. Due to the high amount of the proposed budget a discussion was held on what items could be reduced and what could be deleted. A final **agreement** was made by all Councillors on the final figure of £14,359 and the budget **approved** unanimously.

Councillors then went on to discuss the precept request which will need to be sent by the end of December. 5 Councillors felt that a £500 increase was reasonable. A final decision will be made at the December meeting.

iv) **Payroll Services quote-** Council **approved** the quote submitted by Ladywell Payroll Services for the financial year 2019-20. There had been no increase on this year`s fee.

v) **Next years` Meeting dates-** The previously circulated document was reviewed and it was **agreed** to bring forward the December 2019 by one week i.e. the 2nd Monday in the month.

10. Items for payment:

The payments CB18-60 through to CB18-55 for October totalling £6073.60 (Inc. VAT) were **approved**.

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PAYMENT OF ACCOUNTS FOR OCTOBER 2018					

CB No.	NAME	ITEM	TOTAL	VAT	NET
CB18-60	Sovereign Play	JAF project deposit	4860.47	810.08	4050.39
CB18-61	L Jackson	September wages	338.54	0.00	338.54
CB18-62	L Jackson	Parish phone top-up, 1&1 monthly fee	21.99	2.00	19.99
CB18-63	R Amarasinghe	September grass cut, cedar verge clearance	250.00	0.00	250.00

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CB18-64	Chiltern DC	1/2 year dog bin emptying	361.66	55.64	306.02
CB18-65	D & S Tool Hire Ltd	digger hire for pond	240.94	0.00	240.94
					0.00
	TOTAL		6073.60	867.72	5205.88

11. Councillors reports for areas of responsibility:

Bin on Tower Road- LW asked if any progress had been made in installing a waste bin on the verge, next to the bench, just after the entrance to the Cricket Club. This item was now 2 years outstanding. Cllr. Julie Burton agreed to contact again her colleagues at Chiltern District.

12. Next Meeting date: Monday 17th December 2018 7.45 pm. at Coleshill Village Hall.

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- 21:42pm.Meeting Closed.

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- Signed Date