

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 20th March 2017 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman Lynn Woodgate (LW)
Jonathan Herbert (JH) Carol Hallchurch (CH)
Craig Saunders (CS) from 7.50 pm Guy Cornelius (GC)
- Bucks CC Councillor: Tim Butcher (TB)
- Parish Clerk: Lynda Jackson (LJ)
- Members of Public: 3

1. **Apologies for Absence :** Cllr. Mary Pollock

2. **Declaration of Interest:** None

3. **Minutes of previous meetings:** It was moved by TPx and **resolved** that the minutes of the Parish Council meeting held on Monday 16th January 2017 be signed as a true record of the meeting.

4. **Matters Arising:** i) 1and 1 Direct Debit payment option- TPx had approached TSB regarding the setting up of a direct debit and also the FSCS compensation scheme letter that had been received. TSB apologised for incorrectly advising CPC that a PC is not eligible for compensation under the scheme for the second year. The bank advised that a direct debit could not be set up for paying the 1and1 fees. TPx advised that the Clerk is currently paying the fee by credit card and claiming back through monthly expenses. All **agreed** for this arrangement to continue.

Meeting Closed: 7.48 pm

DEMOCRATIC PERIOD-

- Tony Barber- regarding the item in the Parish Newsletter that refers to the proposed cost of £7k to paint yellow lines at the entrance to Hill Meadow. Mr Barber felt the money would be better spent dealing with verge parking.
- Tony Barber- regarding the 3 day road closure by police when a tree blocked the road by Chalk Hill triangle. Mr Barber felt that Highways should have been responsible for removal of the tree and not left for a local resident to deal with.
- Jan Atkinson-regarding speeding in the village. Ms Atkinson asked what the purpose of the triangle was at the bottom of Barrack Hill as she had been involved in a near miss head on collision when a HGV drove straight over the triangle towards her. Ms Atkinson was also concerned about drivers from outside the village driving too fast through the village to get their children to the village school on time.
- Jan Atkinson- regarding Multiple Road closures. Ms Atkinson asked if a Road Closure notice had been applied for to cover the Village Day.
- Jan Atkinson- regarding the Play Area in Hill Meadow. Ms Atkinson enquired whether the current play area was going to be moved to the Cricket Club. If not then why was another Play Area being suggested when there was already one available and also the new tenant of the Red Lion is going to be installing a brand new play area? Ms Atkinson was concerned that money could be being spent on unnecessary play area when Hill Meadow was already more than sufficient.

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- Kim Richardson- regarding Hill Meadow play area. Ms Richardson enquired what would happen to Hill Meadow play area if the Council goes ahead and opens another Play Area at the Cricket Club.

TPx thanked the public for raising the issues that were concerning them.

Meeting re-opened: 8.29 pm

5. Clerk's Report:

- i) Affinity Water update- LJ had been in touch with Affinity Water regarding the repeated water leaks on Barrack Hill. They confirmed that a review of the Mains had taken place and had met the criteria for replacement. It is expected that works will take place in summer 2018. In the meantime more overnight logging equipment was being installed to identify the cause of the current water leakage problem. Affinity Water had sent Council an invitation to a stakeholder forum in Hemel Hempstead. Due to his knowledge of the repeated water problems on Barrack Hill Dave McGhee was approached to attend. Mr McGhee agreed to represent CPC and feedback at the next meeting.
- ii) UKPN update- LJ had been in touch with UKPN who have confirmed that there is a large amount of tree work to be undertaken before a permanent repair can be made to power supply in Barrack Hill. A date for when this work would commence could not be given at present but the Area Team had been made aware of the current issues affecting residents.

7. Report from Planning:

i) Planning Applications for consideration:

Ref. No: CH/2016/2211/FA- Thames Water Mast, Brentford Wood, Tower Road, Coleshill – **NO OBJECTION**

Ref.No: CH/2017/0131/NMA-Hertfordshire House, Coleshill Lane, Coleshill- **NO OBJECTION**

Ref.No: CH/2017/0246/FA- Bowers Croft, Magpie Lane, Coleshill- **OBJECTION** for the following reason: The Council approved the original planning application CH/2016/1640/FA on the basis that both proposed dwellings are in keeping and to the size and scale of the neighbouring houses and that the development would be allowable under Policy GB6 (within an area defined in Policy GB4). This revised application proposes a 3 metre extension to both developments which will encroach and thereby impact on the green belt and AONB when viewed from the public footpath to the rear and from the neighbouring properties, contrary to the comment in the Design and Access statement which states that the development is designed to ``Respect the character of the area and benefit the amenities of the adjacent dwellings`` This additional floor space goes beyond the original footprint of Bowers Croft and will harm the open rural character of the countryside in AONB and impinge on the neighbour`s enjoyment of such a rural aspect.

Ref.No: CH/2017/0248/OA- Ongar Hill Cottage, Magpie Lane, Coleshill- **OBJECTION** for the following reason: The Parish Council object to this planning application on the grounds that it is against the policies of development in green belt and AONB and that as it does not come under GB4, in a row of dwellings in the GB as development further up Magpie Lane does i.e. Bowers Croft, it should not be considered for approval. The previous application CH/2016/0320/OA was unsuccessful and the appeal, APP/X0415/W/16/3151947, was dismissed on one of the grounds of that the development would have a detrimental effect on the openness of the GB. The Council agree with the findings of the Inspector.

Ref.No: CH/2017/0264/FA- Westlands, Village Road, Coleshill- **NO OBJECTION**

Ref.No: CH/2017/0314/OA- Ongar Hill Cottage, Magpie Lane, Coleshill- At the time of the meeting this application had been withdrawn.

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Ref.No: CH/2017/0376/HB- Hertfordshire House, Coleshill Lane, Coleshill- **NO OBJECTION.**

- ii) **Red Lion update** – An email had been received from CDC that the application to make The Red Lion an Asset of Community Value had been refused. Although a large part of the criteria for registering had been met CDC did give a full explanation for their decision which had been circulated to Councillors prior to the meeting. An extended license had been applied for music and alcohol from 8 am to 1 am which the Council, after much discussion, thought was not appropriate for the pubs location in a small rural village with close neighbours. The extended hours, it was felt, would create more traffic in the village. It was agreed that a letter of objection be sent to Licensing at CDC stating that as early as 8 am was inappropriate for selling alcohol and that an 11 pm finish Monday to Saturday and 10 pm on Sunday was more appropriate.

8. Report from Open Spaces:

- i) **Monthly Play inspection return** – The February & March routine play inspections had been completed. LW advised the gate was still not closing correctly and asked that ATC be asked to return to correct before their payment is sent.
- ii) **Annual Maintenance of Play Equipment-** CH advised that Cuprinol or Ronseal had been recommended for treating the equipment and that she would send dates for the work to be done. It was important to stress that before purchasing a check was made that it was suitable for areas used by children. The play area would need to be closed whilst work is completed and until it is dry as per recommendations on the product.
- iii) **Hill Meadow update & TVP follow-up** – TPx advised that he had met with Paradigm who have agreed to look again at the green area classed as amenity land for possible parking spaces. Another area they had suggested was on land at the side of the flats near the entrance to Hill Meadow. TPx has reviewed this area and will report back to Paradigm. Paradigm did supply a copy of their tenancy agreement which clearly states vehicles must not park blocking service areas or footpaths which suggests some tenants are in breach of their agreements. JH explained that if restricted visibility is a major issue then it must be dealt with and not allowed to continue. It was **agreed** that an official complaint letter should be sent from Council to Paradigm.
- iv) **Churchyard Tree-** After the recent storms and complaints from parents at the school, the Christmas light tree in the churchyard had been checked for any damage. The tree does tilt naturally but Chris Wege had completed a further check and confirmed that it had not changed. Ridgeway Woodlands had also reported that the branches near to the catenary wire were not causing any problem.
- v) **LAF meeting 18.1.17 & LAF approval projects-** TPx gave an overview of the LAF meeting he had attended. A grant of £3850 had been approved for Hill Meadow but would have to be matched by CPC. It was also **agreed** that a letter should be sent to Paul Hodson asking for a costing for wooden bollards for both sides of the entrance to Hill Meadow as yellow lines could not be enforced.
- vi) **Thames Valley Police Local Policing briefing 6.3.17-** CH gave an overview of the meeting she attended and asked that the actual slides be requested from TVP so that they could be forwarded to other Councillors.
- vii) **Town & Parish Council chairman's meeting 15.3.17-** TPx gave an overview of the topics presented.
- viii) **Fly-tipping removal quotes for New Road-** 3 quotes had been received to remove the garden waste that had been fly-tipped in front of the gate accesses to Penn Estate land on New Road. Penn Estates, although they will not remove the waste, had given a verbal approval to TPx that an earth bund could be put in front of the gate, as it was no longer used, to prevent any further problems. Council **approved** the quote from Colin Davis.
- ix) **Litter bin quotes-** CDC have agreed to install and empty on a regular basis a litter bin at the entrance to the Public Footpath on Tower Road. This will be at no cost to CPC. The request for a bin at the entrance to Hill Meadow was rejected as CDC felt it would encourage residents to fill the bin

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with excess household rubbish. Based on this advice Council agreed not to pursue installing a bin in this location.

- x) **Additional Play Area project**-TPx gave an overview of the equipment suitable for an activity trail in the Jack Adams Field and the costings which included changing the entrance to the field. Questions were raised by Councillors about the safety of the area when cricket was being played and how many children would be likely to be using the facility before taking the project any further. It was **agreed** that a questionnaire would be put together to find out the number of children in the village, their age ranges and whether residents would use the new equipment if the project went ahead. It was **agreed** that the project had to be for the benefit of Coleshill children and not visitors from outside the area.
- xi) **Inspection of willows**- The clerk was asked to contact Chris Wege to check if any works were required.
- xii) **Best Kept Village Competition**- It was agreed not to enter this year's competition due to the large amount of building work taking place around the village.

9. Finance:

i) **Cashbook, Bank balances and reconciliation as at 31st January 2017 & 28th February 2017**– LJ had circulated this information to Councillors prior to the meeting. There were no questions.

ii) **Pension auto-enrolment process**- The previously circulated documents were discussed, TPx confirmed the various timescales for complying with the Pension Regulator. Although the Clerk had declined to take up a pension through CPC, TPx explained that a Pension provider had to be in place for the future. The details of the Local Government Pension Scheme, run through Bucks CC, had been forwarded to Council prior to the meeting and it was **agreed** that this was the best option to register for at present with the Clerk being listed as who should be eligible for the scheme.

iii) **Adoption of a Pension Provider**- as a Designated Admission Body it was moved by TPx and **resolved** that the Clerk should be eligible to join the Local Government Pension Scheme and that Bucks CC should be contacted.

iv) **Clerks salary increase 2017-18 NALC recommendations**- The pay award suggested by NALC for 2017-18 was **approved** by Council.

v) **Risk Assessment** – The 2 updates to the Council's risk assessment, previously circulated, were approved and the document signed by TPx as a true record.

vi) **Internal Audit update**- The Internal Auditor had advised the clerk that the first section of his checklist was in order and that he would be in touch after the remaining section had been completed. This would be after the end of year accounts had been prepared and the VAT return for 2016-17 submitted.

vii) **SAAA announcement of appointed auditors**- The previously circulated email was noted.

viii) **Website domain renewal**- An email had been received advising that the renewal cost, due on 12.4.17, was £13.99 + VAT. The cost was **approved** unanimously.

10. Items for payment:

The payments CB16-87 through to CB 16-90 totalling £539.25 (Inc. VAT) paid in February were **ratified** and payments CB16-91 through to CB16-94 totalling £790.96.04 (Inc. VAT) for March were **approved**.

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PAYMENT OF ACCOUNTS FOR MARCH 2017 (Interim)

CB No.	NAME	ITEM	TOTAL	VAT	NET
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CB16-87	L Jackson	January wages	317.25	0.00	317.25
CB16-88	Manor Signs UK Ltd	Duck crossing signage	222	37.00	185.00
CB16-89	R Amarasinge	cancelled cheque 1038	-50.00	0.00	-50.00
CB16-90	R Norman	replacement cheque for 1038	50.00	0.00	50.00
CB16-91	L Jackson	February wages	231.58	0.00	231.58
CB16-92	HMRC	Tax & Nat Ins contributions	193.60	0.00	193.60
CB16-93	L Jackson	Parish phone top ups & 1and1 fees for February & March	41.78	2.80	38.98
CB16-94	Amersham Town Council	Playground gate repair	324	54.00	270
	TOTAL		1330.21	93.80	1236.41

11. Councillors reports for areas of responsibility:

Cricket Club- TPx advised the meeting that the future of Coleshill Cricket Club had been improved with Jordans Taverners agreeing to play and train at Coleshill.

12. Next Meeting date: Monday 24th April 2017 7.45 pm. Coleshill Village Hall.

- 21:55pm.Meeting

Closed.

Signed Date