

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 15th January 2018 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman Lynn Woodgate (LW)
Jonathan Herbert (JH) Mary Pollock (MP)
- Parish Clerk: Lynda Jackson (LJ)
 - District Councillor: Julie Burton (JB)
 - Members of Public: 7

- 1. Apologies for Absence :** Cllr. Craig Saunders, Cllr. Carol Hallchurch & Cllr. Tim Butcher (BCC),
- 2. Minutes of previous meetings:** It was moved by TPx and **resolved** that the minutes of the Parish Council meeting held on Monday 11th December 2017 be signed as a true record of the meeting.
- 3. Declaration of Interest:** None. Cllrs present had reviewed their Register of Interests form. JH & MP Councillors had completed new forms. TPx and LW had no changes. CH & CS are still outstanding.
- 4. Councillor Vacancy:** 1
- 5. Matters Arising:** TPx advised he had met with Mike Raven, LAT for Transport for Bucks regarding the painting of white lines at the 10 metre road junction area of Hill Meadow. Whilst on site 2 residents who live close to the junction expressed a view that they were unhappy with white lines and bollards.

Meeting Closed: 7.53 pm

DEMOCRATIC PERIOD-

- Dave McGhee regarding the on-going water leak and drainage issues on Barrack Hill. Mr McGhee expressed disappointment in CPC in their follow-up to points raised and that there should be more CPC support. Mr McGhee referred to the support given to residents of Hill Meadow and asked that the same amount of focus be applied to Barrack Hill.
- Dave McGhee regarding a dead fox that had been left tied up on his fence. The matter had been reported to Thames Valley police. Mr McGhee asked if anyone had any information on similar incidents.
- Terry Reilly regarding a public question that he had sent to the Transport, Environment & Communities committee at BCC. Mr Reilly asked if CPC would send a communication in support of this question.
- Rosalind Pearce regarding Village Road pot-holes. Ms Pearce informed Council that although there had been confirmation that Village Road would be jet-patched it was frustrating that nothing had as yet been done. Could CPC not do something about this outstanding issue?
- Tony Barber regarding the overgrown hedgerows on Magpie Lane. Mr Barber was concerned that the hedges are so overgrown they are impacting on safety on the road for drivers and pedestrians.

Meeting re-opened: 8.11 pm

6. Clerk's Report:

- i) The play area gate had been repaired by Jack Haubner. He had adjusted the closure mechanism of the gate and also replaced the mesh on the gate itself. Council expressed their gratitude to Mr

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Haubner for the time and effort he had put in restoring the gate to working order.

ii) LJ confirmed she had contacted the Land Registry regarding the 2 pieces of land that are currently unregistered but owned by CPC. The correct forms and process had been explained. A land valuation is required which is specialised for public land. Councillors had been sent the government link which explained further. LJ had contacted BALC and was told that getting a valuation is costly. Medmenham Council had also had a similar problem and used HB Law the cost was over £1000. It was **agreed** that the Clerk should contact the Internal Auditor for advice.

7. Report from Planning:

Planning Applications for consideration:

i) **Ref. No: CH/2017/2230/AGN** | Land adjacent to Junction of Magpie Lane & Amersham Road
- **NO OBJECTION**

Ref. No: CH/2017/2240/FA | Old Tiles Village Road Coleshill - **NO OBJECTION**

Ref. No: CH/2017/2251/HB | 3 Red Lion Cottages Village Road Coleshill - **NO OBJECTION**

Ref. No: CH/2017/2260/FA | 4 Crosspath Cottages, Magpie Lane Coleshill - **NO OBJECTION**

Ref. No: CH/2017/2285/FA – Land adjacent to Cherry Tree Farm, Tower Road, Coleshill
- **NO OBJECTION**

Ref. No: CH/2017/2149/HB | Lawyers Cottage Magpie Lane Coleshill - **NO OBJECTION**

Ref.No: CH/2017/2148/FA | - amended application- It was agreed that more time was required to review this amendment.

ii) **Tower Road hedge layering** – An email had been received asking for help in identifying the landowner of the farm land next to Ambleside on Tower Road. Councillors were unsure of the owner but thought the land was owned by Bucks CC. It was **agreed** that a reply be sent suggesting contact with Bucks County Council and also contacting the Land Registry.

iii) **LAF non TFB application 2018-19**- The previously circulated documents were **noted**.

iv) **HS2 public meeting 22.1.18**- TPx advised Council that a flyer informing all residents of the public meeting had been printed and delivered to every household. TPx advised 3 representatives from HS2 would be present at the meeting.

v) **Windmill Farm update**- A response had been received from CDC planning and it was noted that enquiries were still on-going.

vi) **CDC Community Awards**- Noted

vii) **Crosspath Cottages application for a drop kerb**- JH had spoken to a Transport colleague who suggested that a clearer explanation regarding vision splays should be requested. Presently the parked cars on Magpie Lane are preventing clear visibility on Magpie Lane. CDC Cllr. Burton informed the meeting that she was arranging to meet with the resident to take the matter forward with CDC & BCC. She suggested that she ask CDC planning to communicate with Tristan Higgs at BCC as this was a serious safety issue which a solution was needed not just for the Crosspath Cottages but also the whole village. It was **agreed** that JB was better placed to deal with the matter. Council did **agree** that an enquiry should be made regarding a request to change the speed limit along the whole of Magpie Lane to 30 mph.

8. Report from Open Spaces:

i) **Monthly Play inspection return** – The January routine play inspection had been completed there were no problems.

ii) **Hill Meadow update- 2017-18 LAF award bollards quote** - It was **agreed** that option 3 of the Amersham Town Council quote was the preferred option pending the views of CH & CS. Once received Paul Hodson would be sent the quote so work can proceed.

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iii) **Barrack Hill drainage – support for resident-** It was **agreed** that a letter be sent to the owner of Oakways offering support with any communications with BCC. It was **noted** that the Clerk had reported the flooding of his garage to BCC after receiving an email from another resident on 20.12.17 and had asked for an update on 8.1.18.

- **Complaint email-** It was **agreed** that a response to the complainant's points raised would be sent formally by letter.

iv) **Activity Trail project – Terms and Conditions-** the terms and conditions for accepting the 3 awards had been previously circulated. It was **agreed** to accept the Terms and Conditions for the following awards made to CPC: Paradigm Foundation, Tesco Bags of Help & HS2 CEF fund.

Next Steps – TPx advised that just under £26K had been raised from grants and CPC funds. TPx advised he was holding meetings this week with suppliers of equipment, residents from Magpie Lane who will advise on adult equipment and a group of mums of village children. The fund raising had been very successful. Part of the terms and conditions laid down by HS2 is a consultation with residents that needs to be completed before quotes can be considered. This will be a large piece of work and needs to be completed in February so that an update can be given at the next parish council meeting in March.

9. Finance:

i) **Cashbook, Bank balances and reconciliation as at 29th December 2017** – LJ had circulated this information to Councillors prior to the meeting. There were no questions.

ii) **3rd quarter review of Budget vs. Actual 2017-18**– The Finance review circulated prior to the meeting was discussed in detail. TPx requested that MP survey the hedges and trees on Tower Road that are on the Jack Adams Field for any works required. It was thought that there could be some clearance required of fallen trees and branches as a result of the recent weather conditions. It would be useful to get this work completed, if any, within the current financial year.

iii) **2018-19 Quotes- Ladywell Payroll-** It was **agreed** to continue with the services of Ladywell for the 2018-19 financial year.

RNC Garden Services- It was **agreed** to continue with the services of RNC garden services for the financial year 2018-19. This would include the cutting of the grass at the Play Area & Pond, Leaf clearance at the Play Area, Hedge-cutting at the Play Area and the verge clearance of the Cedar Field. Council also **agreed** the quotes from RNC for jet washing the safety surface at the Play Area and cleaning and protection of 5 benches owned by CPC in the village.

iv) **Review of risk assessment & risk management-** The Council **agreed** that no amendments were required to the current risk assessment. It was **agreed** that a separate risk assessment will be required for the Jack Adams Field project.

v) **NALC updates- Deferred.**

vi) **Council Tax increase – BCC – email- Noted**

10. Items for payment:

The payments CB17-60 through to CB17-67 for January invoices totalling £757.16 (Inc. VAT) were **approved**.

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PAYMENT OF ACCOUNTS FOR JANUARY 2018

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CB No.	NAME	ITEM	TOTAL	VAT	NET
CB17-60	L Jackson	December wages	348.94	0.00	348.94
CB17-61	L Jackson	phone top up & 1and1 fee	21.99	2.00	19.99
CB17-62	T Prideaux	copying/scan legal docs for HS2 application	7.20	1.20	6.00
CB17-63	Amersham Business Services	printer cartridges	59.39	9.90	49.49
CB17-64	Amersham Business Services	newsletter printing	151.64	25.27	126.37
CB17-65	R Amarasinghe	October grass cutting	100.00	0.00	100.00
CB17-66	R Amarasinghe	leaf clearance play area	50.00	0.00	50.00
CB17-67	J Haubner	materials for gate repair	20.00	0.00	20.00
					0.00
	TOTAL		759.16	38.37	720.79

11. Councillors reports for areas of responsibility: None

12. Next Meeting date: Monday 19th March 2018 7.45 pm. at Coleshill Village Hall.

- 21:30pm.Meeting Closed.

Signed Date