

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 18th September 2016 at 7.45 pm, in the Village Hall, Barrack Hill, Coleshill

Parish Councillors: Terence Prideaux (TPx) Chairman Mary Pollock (MP)
Lynn Woodgate (LW) Jonathan Herbert (JH)
Carol Hallchurch (CH)

CDC: Cllr. Julie Burton

Parish Clerk: Lynda Jackson (LJ)

Members of Public: 10

1. **Apologies for Absence** : Cllr Tim Butcher- BCC
2. **Minutes of previous meetings**: It was moved by TPx and **resolved** that the minutes of the Parish Council meeting held on Monday 18th July 2016 be signed as a true record of the meeting.
3. **Councillor Vacancies**: 2.
4. **Declaration of Interest**: None
5. **Matters Arising**:
 - i) TPx explained that since the last meeting a resident had contacted BCC-Transport for Bucks (TFB) to find out if the agreed repairs were still going ahead on New Road. The Council had previously been told that New Road would be resurfaced this financial year, however, an exact date would not be issued until much nearer the time. TFB had confirmed to the resident that New Road would be repaired and that it would probably be carried out in October although no firm date would be given until nearer the time. TPx explained that it would be helpful if residents could copy the clerk in on any contact they have with TFB to minimise any degree of confusion.
 - ii) Mina Gallery advertising signage- the Clerk had been informed by TFB that Mina Gallery had been asked to remove their signage after a complaint by a resident. MP confirmed that there was still signage opposite the entrance to Lucking's Farm workshops and it was agreed that the LAT should be informed.
 - iii) TPx confirmed that a Planning investigation form had been sent to CDC- Planning dept. regarding the cars being kept at Hertfordshire Lodge as per the complaint received by the Chairman of Penn Parish Council. TPx asked that Penn PC be kept informed.

Meeting Closed 19:50 pm.

DEMOCRATIC PERIOD

Tony Barber- regarding the car business being run at Hertfordshire Lodge.

Gordon Moar- regarding the Hill Meadow parking situation. Mr More explained that the situation is getting worse, with delivery vehicles having real difficulties trying to deliver and then exit safely Hill Meadow. Mr More was also concerned about access for emergency vehicles. Mr More had heard about the planned grass-creting of the green area by the garages but thought that would not solve the problem as it would only create a small number of extra spaces. Mr More suggested

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resident parking be considered as many vehicles are actually owned by non-residents and are often parked for weeks in Hill Meadow.

8.07 pm Meeting Re-opened.

6. Clerk's Report:

- Service provider extra storage offer-the current storage maximum for emails is 2GB this is insufficient for the number of emails and attachments received by Council. 1and 1 the service provider will provide 10GB of storage for an extra £2.49 per month. Derek Higgin`s opinion has been sought by LJ and he believes the extra storage would be beneficial. It was **agreed** unanimously to increase the storage to 10 GB.
- Ideas for Budget 2017-18- LJ asked all Councillors to give thought to what they felt should be included in next year`s budget and email with their suggestions. The budget process will start next month.

7. Report from Planning:

i) Planning Applications for consideration:

Ref. No: CH/2016/1644/HB- Red Lion Cottages, Village Road, Coleshill – **NO OBJECTION**

Ref. No: CH/2016/1015/FA – Land adj to Cherry Tree Farm, Tower Road, Coleshill - **NO OBJECTION**

Ref. No: CH/2016/1640/FA- Bowers Croft, Magpie Lane, Coleshill- **NO OBJECTION**

Ref. No: CH/2016/1633/NMA- Cherry Tree Cottages, New Road, Coleshill- **NO OBJECTION**

Ref. No: CH/2016/1567/VRC – Cherry Tree Farm, New Road, Coleshill – **OBJECTION** - The Parish Council support CDC`s decision to impose condition 8 but understand the necessity for the correct descriptive wording regarding the `historic sport car collection` as opposed to `vintage sport car` collection. The basement application is a substantial increase to the original proposed development but was sought by the owner and agreed on special conditions for the sole purpose of the storage of a historic sport car collection as a hobby for the applicants own personal use. The condition imposed is appropriate to ensure that when the applicant ceases to store historical sports cars at the property or the property is sold, the permitted activity will cease. It is also appropriate and not unreasonable that if the activity ceases an application for permission for change of use can be considered in the context of the prevailing circumstances at that time. To grant permission for the basement without certain conditions would set a precedent for basement applications in GB and AONB in the future.

ii) **CH/2016/0329/FA, App/X4015/D/16/3150671-** Thatch Cottage- Appeal decision –Noted

iii) **Gerrards Cross Town Council`s Neighbourhood Area application-** Noted

iv) **Farnham Royal Parish Council`s Neighbourhood Area application-** Noted

v) **Pre-Application Consultation for a mast off Gore Hill-** No Objection

vi) **Asset of Community Value application process** – TPx explained to Council the mechanism for applying for an Asset of Community Value and the benefits of applying for an A.C.V for the Red Lion Public House given that the current tenants have made it known that they are leaving the pub and that the future plans, by the owner, of the Red Lion are unknown. It was **agreed** unanimously to start the application process to apply for an Asset of Community Value for the Red Lion public house.

8. Report from Open Spaces:

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- i) **Monthly Play inspection return** – The August and September routine play inspections had been completed.
- ii) **Annual Play inspection**- LW went through the points from the recent Play inspection that required action. It was **agreed** that JH & TPx would remove from the playground the angle post that was currently laid on the floor. The hedge had been cut back that day. It was **agreed** that Remy would be approached to alter the closing mechanism on the gate and to power wash the play equipment. TPx **agreed** to contact the insurers regarding the point raised about the concrete posts. Council did note that the inspection was an improvement on the previous year. CH suggested that the Village coffee morning team be approached regarding fund-raising for the play area.
- iii) **Thames Valley Police Local priorities** – It was agreed that the Local priorities for Coleshill that should be returned to TVP are:
 - Illegal Parking in Hill Meadow
 - Young Offenders doorstep selling
 - Illegal Fly-tipping in New Road & Hodgemoor Woods- TPx did suggest purchasing a motion camera to identify any vehicles that may be illegally fly-tipping. JH suggested that Penn Estates be contacted to clear the current rubbish and then put down earth to block the unused entrance that could then be grass-seeded. The current rubbish in New Road should be escalated again to CDC.
- iv) **Litter picking**- It was **agreed** unanimously that the successful Village litter-pick should be continued again next year starting at the end of February. TPx thought that an extra litter pick could be fitted in at the end of October.
- v) **Pond wildlife protection**- It was **agreed** a quote for a weighted sign should be obtained to be placed on the verge by the pond during the season when young birds are visible. The clerk was asked to respond to Sally, aged 8, who wrote to the Council.
- vi) **LAF grant 2016-17**- TPx informed Council that he was pursuing through Paul Hodson.
LAF grant 2017-18- Confirmation had been received from LAF that the application had been received.
Current Infrastructure Priorities- Andrew McDougall had written to all Councils asking for their current Local priorities so that a database could be held. Council **agreed** the following:
 - Hill Meadow parking (in line with LAF applications)
 - Resurfacing and repair of Village Road, Magpie Lane & Windmill Hill
 - Reinstate white lines, stop signs & rondels on all Village Roads
 - Drain maintenance especially Barrack Hill
 - Barrack Hill subsidence due to repeated water leaks
- vii) **TFB Parish Bulletin re. Weeds in villages**- Noted. Council **agreed** that the bulletin should be published in the next newsletter. TPx asked if any areas of ragwort or Japanese knotweed were found that they should be reported to TFB through the clerk.
- viii) **Merger of Coleshill Cricket Club**- It was noted that there may be a merger of Coleshill Cricket Club with Amersham Hill Cricket Club.
- ix) **Garden contractors disposal of cuttings affecting gullies**- It was proposed and agreed that an item should be written for the next newsletter and website regarding garden contractors blowing their waste cuttings into the gutters which are then impacting on the gullies becoming blocked especially during heavy rain. The clerk was asked to get a copy of the gully programme from BCC and a quote from Amersham Town Council for cleaning out gullies.
- x) **Suggestion of a temporary skip**- TPx advised that Cllr. Julie Burton had mentioned that in the past CDC would provide a temporary skip for residents to bring out any rubbish that cannot be collected

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by the regular waste collection. It was agreed that TPx would ask JB to arrange a skip to be located either in the Red Lion car park or in front of the War memorial.

- xi) **Restoring the Record**- MP advised that Dave McGhee had shown an interest in becoming a volunteer for this project. MP agreed to investigate the requirement further. It was also suggested that the History Society may be interested. The item would be published in the next newsletter.

9. Finance:

i) Cashbook, Bank balances and reconciliation as at 31st July 2016 and 31st August 2016– LJ had circulated this information to Councillors prior to the meeting. There were no questions.

ii) Fixed Asset Register amendment- The amendment for the replacement gate value at the Jack Adams Field was **agreed** and TPx signed the register as an accurate record.

iii) Mazars Certified Annual Return- The Annual Return had been certified by Mazars. The report states” On the basis of our review of the Annual Return, in our opinion the information in the Annual Return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.” As per Mazars instructions the Clerk will post the Notice of the Return on the Noticeboard and website.

iv) Clerks Salary review- The clerk’s salary increase was **approved** as per NALC recommendations and will be backdated to 1st April 2016.

v) Next year’s meeting dates- The previously circulated proposed dates for next year’s meetings were **agreed** but the clerk was asked to check that the April date did not coincide with Easter.

10. Items for Payment – The payments detailed CB 16-38 through to CB 16-40 totalling £511.31 (Inc. VAT) for August were **ratified** and payments detailed CB16-41 through to CB16-49 totalling £1291.96(Inc. VAT) for September were **approved**.

PAYMENT OF ACCOUNTS FOR SEPTEMBER 2016

CB No.	NAME	ITEM	TOTAL	VAT	NET
CB16-38*	Amersham Business Services	newsletter & parish stationery, stamps	44.95	6.21	38.74
CB16-39*	Amersham Business Services	Newsletter printing	200.98	33.50	167.48
CB16-40*	Lynda Jackson	July wages	265.38	0	265.38
CB16-41	Lynda Jackson	August Wages	210.30	0.00	210.30
CB16-42	HMRC	2nd qtr. Tax & N.I	204.60	0.00	204.60
CB16-43	HMRC	Cancelled cheq: 1009	0.00	0.00	0.00
CB16-44	Lynda Jackson	parish phone top-up & postage	22.06	0.00	22.06
CB16-45	T Prideaux	Village Hall photo & frame	20.00	1.33	18.67
CB16-46	R Amarasinghe	July invoice	100.00	0.00	100.00
CB16-47	The Play Inspection Company	Annual Play inspection	75.00	12.50	62.50

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CB16-48	Ridgeway Woodlands	Tree work J Adams fld/Tower Rd	620.00	0.00	620.00
CB16-49	Tony Barber	Fuel for cutting J Adams Fld	40.00	6.67	33.33
TOTAL			1803.27	20.50	1743.06

10. Councillors reports for areas of responsibility:

Common- JH advised the meeting that Graham & Chris had been doing fantastic work over the summer. A tractor mounted cutter was required for growth over Barrack & Windmill Hill and the edges of the Common as this work was beyond Graham & Chris's capabilities. It was agreed that Chris Wege should be asked to provide a clear plan of where these works are required so that David Hall could then be approached for a quote.

Tennis Club- CH advised Council that root and subsidence damage to Court 2 had meant that works would be required to correct which could cost between £10k & £12k. Due to this high cost a second opinion had been sought. The Annual Dinner was to be held in November with 28 persons attending. The Tennis Club were also very keen to enrol new members.

School- LW asked the meeting if anyone knew of the circumstances as to why a car was permanently parked at the bottom of Chase Close which was restricting residents and visitors using the bench. TPx **agreed** to approach the owner. LW also raised the issue of the reported rats seen at the rear of Hill Meadow. It was agreed that the Clerk should respond to the resident advising contacting Environmental Health and being aware that they nest in compost bins and under sheds.

11. Next Meeting date Monday 17th October 7.45 pm. Coleshill Village Hall.

22:06 pm. Meeting Closed.

Signed Date