

COLESHILL PARISH COUNCIL

MINUTES

Of the Parish Council meeting held on Monday 21st September 2015 at 8 pm, in the Village Hall, Barrack Hill, Coleshill

- Parish Councillors: Terence Prideaux (TPx) Chairman Carol Hallchurch (CH)
Elaine West (EW) Dave McGhee (DM)
Lynn Woodgate (LW) Mary Pollock (MP)
- Parish Clerk: Lynda Jackson (LJ)
- Members of Public: 4

1. **Apologies for Absence :** None

2. **Declaration of Interest:** None

3. **Minutes of previous meetings:** It was moved by TPx that the minutes of the Council meeting held on Monday 20th July 2015 be signed as a true record of the meeting along with Appendix 1. Receipts and Payments. EW expressed concern over the wording on the final paragraph of agenda item 8.grass-cutting walkabout and proposal. TPx suggested that he reword the paragraph and then send to Councillors for approval, once this was received he would sign and then the approved Minutes would be published.(7.10.15 Minutes resent to Councillor's, after requested rewording completed, by email. Final approval by all Councillors received 12.10.15)

8:10 pm Meeting Closed.

DEMOCRATIC PERIOD

Chris Wege – regarding who is cutting the grass around the pond. Chris had noticed that it had been done recently but was unsure by who. Richard Valentine who usually cuts the grass around the pond had not done so on this occasion. TPx advised that as a general village tidy up the Council had arranged for a contractor to do extra grass cuts one of which was around the pond.

Tony Barber – regarding the condition of village roads. Tony informed the Council that neighbouring villages including Chalfont St Giles, Penn Bottom & Winchmore Hill had recently had many of their roads resurfaced. Tony stated that Hill Meadow in particular was a disgrace. Tony advised Council that he had rung BCC many times on the subject of the roads and wanted to know when something permanent would be done in Coleshill. He stated also that white lines were not being refreshed.

Tony Barber – regarding the hedge on Tower Road particularly in front of The Rosary. Although the hedge had been cut recently on this property, Tony advised that it was not sufficient as, being on the bend in the road, clear visibility for drivers was still impacted. Tony asked for the Council to take up the issue.

Pat Dawson – regarding the behaviour of contractors at the various building sites in the village. Pat expressed concern that the high number of contractors means they are parking without consideration to others on the roads and verges. Pat advised she had phoned the developers on a number of times only to be told that they were enhancing the look of the village. Pat expressed the view that they were not taking any notice of the residents when challenged and that the amount of litter being dropped was unacceptable.

8.31 pm Meeting Re-opened.

4. **Chiltern District Council (CDC):** Julie Burton sent her apologies, there was nothing she wished to communicate.

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- Repair to road name signs – Windmill Hill. The clerk advised that the road name signs on Windmill Hill had been reported as damaged by a resident and had been reported to CDC who confirmed they would be repaired.
- Letter from CDC re grant refusal- Council acknowledged the previously circulated letter from CDC refusing a grant for playground equipment.

5. **Buckinghamshire County Council (BCC):** Tim Butcher sent his apologies, there was nothing he wished to communicate.

- LAF Project-funding application 2015-16- TPx advised that a confirmation email had been sent to Jackie Wesley for the 2nd stage of Barrack Hill triangle to go ahead and that any remaining monies would be put toward speed reduction projects in the village.
- LAF Project-funding 2016-17 – TPx advised that the application for MVAS equipment had been submitted by the end of August deadline.
- Grants & Funding Bulletin- Noted
- Condition of Village Roads- EW advised Council that the condition of the roads in the village were becoming a major concern. EW informed the Council of emails from Rosalind Pearce who had already raised the issue of the roads with Bucks CC but was now asking Council to get involved. Rosalind had suggested that a Village petition may help in getting Highways attention to the problem. It was acknowledged that the Clerk had already arranged for hotspots to be repainted and that residents were reporting pot-holes but with the roads being such a hot topic in the village more action was needed to escalate the issues. Council agreed that the Clerk should write to Tim Butcher (BCC) and Julie Burton (CDC) to get their support in engaging Highways to start looking at the road problems. It was also agreed that the Clerk should write to Bucks CC inviting someone from Highways to come and talk to the Council regarding the condition of the roads. The Clerk was also asked to contact Penn Parish Council to ask what they did that resulted in a number of their roads being resurfaced.
- TFB assets – The previously circulated document was noted
- Transparency funding – Local Councils- EW advised she was unsure which part of the document referred to CPC. TPx explained that he had briefly looked at the document and that there was work that was needed to be done, he agreed to review the document in full before the next meeting and brief Council on what actions, if any, were required to ensure full compliance.
- NALC updates F05-15,LTN35,LTN87,L05-15,LTN42,LTN23 previously circulated were noted

6. **Chairman's Report:**

TPx advised Council that he had received a letter of resignation from Councillor McGhee. DM had asked that he resign his post from the end of the meeting. CH asked DM to reconsider but DM responded that he felt out of step and it was now time for someone new. TPx thanked DM on behalf of the Council for the commitment he has made to the Council.

i) Community Speed watch – TPx explained that setting up Community Speed watch was tied in with the Barrack Hill Triangle works. The cost of the triangle completion was £7700, LAF had provided a grant of £8400 which left £700 that had been set aside for traffic speeding measures along with £2300 currently held by CPC from Tim Butcher's community fund. Council had been unable to advise BCC how much would be spent on the speeding measures but that Jackie Wesley had been given instruction to complete the triangle and that CPC will decide at a later stage what traffic speeding measures they

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wanted to implement. TPx advised he had been trying to get in contact with PC Gavin McVeigh to discuss setting up Community Speed watch as Jackie Wesley had advised there was equipment at Amersham Police Station that could be used. Council agreed with these plans.

ii) Citizens Advise Bureau letter – A letter, previously circulated, had been received requesting a grant but as it was not Council policy all agreed that it should be refused.

7. Clerks Report:

i) Parish Clerks Liaison meeting- LJ gave the meeting an overview of the meeting she had attended at CDC's offices. The meeting also included a talk by Marc Lister Community First Responders Liaison Officer asking for support in publishing on Council websites details of the scheme. He explained that South Bucks was very short of Volunteers from villages for this very important role.

Joanna Swift from Democratic Services advised that post 2012 there has been new regulations that state dispensations should be issued to Councillors before setting the precept for any Councillors who own or rent land in the Parish as it could be seen that they are setting the precept on their own assets. She felt it was better to be safe and issue dispensations preventing a challenge in the future.

ii) Communication from BALC – LJ explained that a reminder invoice had been received for BALC membership. LJ had contacted BALC to advise that the Council had decided against renewal. BALC then contacted the Clerk to advise that cancellation should have been sent in December. They did offer to reduce the subscription by not sending quarterly LCR publications. They also informed that if Council were not members then they would not get any of the legal updates. LJ recommended to Council that they reconsider cancelling membership. The Council unanimously reconfirmed its earlier decision not to be a member of BALC.

iii) Councillor Vacancy- LJ informed the meeting that the current vacancy had been put into the Village newsletter.

iv) Cricket Club Usage 2016- LJ informed the meeting that the Cricket Club agreed that the Council could use the pavilion next summer for Parish meetings. It was agreed that as 7 months were free of charge in the Village Hall, due to a month's credit from this year, then June and July would be the best months to hold the meetings in the pavilion.

v) Affinity Water –LJ had contacted Simon Howard at Affinity Water for an update on the water leak on Barrack Hill, the repair had started on 2nd September but although Simon had advised he had notification that the verge had been repaired LJ advised this was not the case. Simon informed LJ that Coleshill has been selected to have a full review in 2016, if replacement works are required then that work would be scheduled in for 2017.

DM asked if a formal reply had been received from CDC re the letter sent about the Pennfest. LJ advised she had confirmation that the letter would be discussed at the SAG meeting which TPx attended. TPx advised that no complaints had been received regarding the noise at the festival. The only complaints received were for anti-social behaviour. TPx also confirmed that 2 policemen were present throughout the festival.

8. The Village:

- **Christmas Lights quote** – A second quote received from Sparkx for replacement of the cable from the lights to the fuse-box was approved.
- **Chainsaw refresher training** – Graham Thorne had supplied details and costs, previously circulated, of the chain-saw refresher training that would ensure compliance with the Council's insurance. Council approved payment.
- **Pond update-** TPx asked Graham Thorne to update Council on the situation with the pond. Graham explained that the fish had all been removed and that they were now dealing with the silt. Chiltern

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Rangers recommended that the silt be raked back and revetments built around the pond. Graham explained that Chiltern Rangers could do the work at a cost of £400 or that a group of village volunteers could possibly do the work on a Saturday which Council thought was an excellent idea.

- **Membership of TCV** – Council approved the payment for membership.
- **The Queen's 90th Birthday**- TPx informed Council that there would be no Village Day next year but instead a celebration of the Queen's 90th birthday. Council had contributed £200 to the Golden Jubilee celebrations. Council approved a grant of up to £500 to celebrate next year's event.
- **Commons Project Final report**- The previously circulated document was noted.
- **War Memorial listing**- The previously circulated document confirming that the War Memorial has now been Grade 2 listed by Historic England was noted.
- **Play Inspection report**- LW advised Council that the annual inspection report did not show anything untoward. LW suggested that £100 should be set aside next year to power wash all the equipment and re-varnish the bench. LW asked TPx if he would check the back of the gate as there was wire loose that needed cutting. TPx agreed to do so.
- **CPC Post-box for Village Hall**- The previously circulated quote for a post-box outside the Village Hall for CPC post was agreed provided it could be purchased on a sale or return basis so that the box once received could be checked to ensure it was secure.
- **Bulb planting**- CH reminded Council that in the past they had spoken about improving the look of the Village by planting bulbs and now that the triangles were being cut by BCC now would be a good time to plant. Council agreed this was a great idea and approved up to £40 to be spent on bulbs.

9. Calendar of Events:

i) **Jack Adams Field hedge-cutting** – This item carried forward from July's meeting had now been organised.

ii) **Monthly Play inspection return** – The August & September routine play inspections had been completed with no issues. LW requested that the Clerk write to Ian Dover thanking him for cutting the playground field.

10. Finance:

i) **Bank balances and reconciliation as at 28th August 2015**– EW asked the meeting if there were any questions relating to the information that had been circulated prior to the meeting by the Clerk. Council were satisfied with the information provided. (See Appendix 1.)

ii) **Annual Audit & Accounts**– EW advised Mazars have completed their Audit and signed the report without comment. This document had previously been circulated, on receipt, by the Clerk. EW explained that following the completion of the Audit the Annual Return must be made available for inspection. As per Mazars instructions the Clerk will post the Notice of the Return on the Noticeboard and website. It was agreed a charge of £2 should be made for any requested hard copies.

EW asked that all Councillors consider matters or projects to be included in the 2016/17 Budget for discussion at the next meeting. The budget must be presented at the December meeting and as there is no meeting in November will need to be on the Agenda of the October meeting.

EW advised that the Dog bin emptying contract has still not been received from CDC despite the Clerk issuing reminders to CDC.

CH advised that following the Clerk's review a home- working allowance of £3.50 per month was agreed backdated to January 2015.

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11. Items for Payment - The following payments, numbers 24-26 for August were ratified and the payments numbered 27 – 35 for September were approved for payment:

No:	Description	Payee	Power	(£)
24	Clerk's wages July(+ Alws)	L Jackson	LGA 1972 S112	£326.58
25	PAYE July	HMRC	LGA 1972 S112	£68.40
26	Election Costs	CDC	LGA 1972 S42 (6)	£70.00
27	Clerks wages August (+Alws)	L Jackson	LGA 1972 S112	£231.05
28	PAYE August	HMRC	LGA 1972 S112	£55.20
29	Audit Fee	Mazars LLP	LGA 1972 S111	£120.00
30	Annual Play Inspection	The Play Inspection Company	LGA (misc. prov) 1976 s19	£75.00
31	Common Management Committee	The Conservation Volunteers	OSA 1906 s10/s14 and Commons Act 1899	£38.00
32	Common Management Committee	C Wege	OSA 1906 s10/s14 and Commons Act 1899	£42.01
33	Printer cartridges	L Jackson	LGA 1972 S111	£36.98
34	Stamps and E top up	E West	LGA 1972 S111	£38.51
35	R Norman	Grass-cutting	Various	£202.00
	Total			£1303.73

12. Planning

Planning applications for consideration:

Ref. No: CH/2015/1403/FA 2 Replacement dwellings. Cherry Tree Cottages New Road Coleshill Buckinghamshire HP7 0LE

OBJECTIONS for the following reasons:

1. The proposed dwellings are not similar in scale to the buildings they replace, they are not on the same footprint and they are 38% or more (accurate dimensions are not provided on plan) larger in mass than the current dwellings and as a result have a significantly greater impact on the Green Belt and AONB. The size, height and bulk of the roofline and chimneys together with the new cluster arrangement of the buildings with additional 1800 mm wall to the east of unit 2 will increase the visual compact, bulk effect of building

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structures and thereby impact on the openness currently seen from Tower Rd, Village Rd, the footpath and the view from 6 Chase Close.

2. The current dwellings have low impact on the surrounding openness of the green belt and are in keeping with the supposed `equestrian` use. They have served the purpose and resemble the style of stable accommodation/low level bungalow with limited accommodation space. The proposal is on a much grander scale and although the design statement states –`the proposal is simply to replace existing dwellings on a like for like basis`–, the increase in size, number of rooms with en suites, the inclusion of chimneys and higher roof lines at 45% angles together with allocated parking for four cars and a 1800mm wall to the east of unit 2 all in all constitute a more substantial development which far outweighs the applicants `like for like` suggested in the applicants design statement. The Council are concerned that this development is for residential use not equestrian/agricultural dwelling use as purported in the design statement. The area to be developed is in Green Belt and AONB and currently there is little or no noise, light or car pollution from the existing `dwellings`. The proposed development will increase this to a far greater degree and the fact that the design statement mentions –`extensions can be added to buildings of this shape without complicated and messy structure`– also indicates that the size of such a development may increase in the future, a possible further encroachment on the openness of the Green Belt and AONB.

Ref. No: CH/2015/1382/FA Redevelopment of part of the site to provide a barn for a mixed agricultural and equestrian use. Land Adjacent To Cherry Tree Farm Tower Road Coleshill Buckinghamshire HP7 OLE

- No Objections |

Ref. No: CH/2015/1384/FA New roof and first floor to existing side part of dwelling, including two dormer windows. Thornbury Cottage Chalk Hill Coleshill Buckinghamshire HP7 OLY

| - No Objections

Ref. No: CH/2015/1275/FA -Refurbishment of the existing dwelling and barn range to include single storey extensions and demolition of parts of the existing buildings, plant room, new pool-house, garage, stables and cart shed, alterations to landscaping including new road access Hertfordshire House Coleshill Lane Coleshill Buckinghamshire HP7 OPD

- No Objections

Ref. No: CH/2015/1276/HB Refurbishment of the existing dwelling and barn range to include single storey extensions and demolition of parts of the existing buildings, plant room, new pool-house, garage, stables and cart shed, alterations to landscaping including new road access and (amendment to listed building consent CH/2014/2137/HB)

Hertfordshire House Coleshill Lane Coleshill Buckinghamshire HP7 OPD

- No Objections

CDC Decisions and updates – CH advised of outstanding decisions and that the spreadsheet would be updated and put onto the website.

13. Meetings –

SAG – TPx advised he had attended the meeting and had previously circulated details of the content.

Devolution meeting- TPx and LJ had attended an event hosted by BCC as the 2nd tranche of Devolution of the same services proposed last year would be on offer to parish councils again for 2016-17. TPx gave

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an overview of the meeting and said that a full discussion should be on the Agenda for the next meeting. Councils had been assured maps will be available on the Devolution website from November. TPx advised that BCC will have to reduce their services and so CPC should consider an increase in the Precept to cover the shortfall whether Devolved services are taken up or not.

Common Maintenance Committee- DM had previously circulated details of the AGM he attended to all Councillors.

14. Councillors` Reports -

Open Spaces – Nothing to report.

Website - DM confirmed that the Village Hall had transferred over to the Village website. DM confirmed that the CPC phone was now on a monthly bundle.

Cricket Club- MP reported that the Cricket Club had had a great year and the Annual Dinner would be on the 20th November.

Tennis Club - Nothing to report.

Village Hall – Nothing to report.

School - LW reported that the school had 59 children and that there was just 1 space left.

Play Area - Nothing to report.

Newsletter - Nothing to report

- 09:53 pm. Meeting Closed.

- Signed Date