

## Bank reconciliation – pro forma

Name of smaller authority: COLESHILL PARISH COUNCIL

County area (local councils and parish meetings only): BUCKINGHAMSHIRE

Financial year ending 31 March 2018

Prepared by L. JACKSON - RESPONSIBLE FINANCIAL (Name and role)  
CLERK

Date 25-4-18

Balance per bank statements as at 31 March 2018:	£	£
DEPOSIT -	10739	
CURRENT -	<u>11667</u>	22406

Petty cash float (if applicable) N/A

Less: any un-presented cheques at 31 March 2018

557

Add: any un-banked cash at 31 March 2018

Net balances as at 31 March 2018 (Box 8) 21849

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

### CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	12598
Add: Receipts in the year	19343
Less: Payments in the year	<u>10092</u>
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>21849</u>

(See [example](#) for guidance if required)