The meeting opened at 8.15pm and present were;

Chairman David Hall. Vice Chairman Richard Valentine, Cllr Tony Barber, Cllr Jan Atkinson, Cllr Frank Auton, Cllr Mike Smith, Cllr John Jefford and the Clerk Susan Smith.
There were 11 members of the public also present.

1 Minutes of the last meeting held on 13th September 2005 were read

The Council agreed that the minutes were an accurate inflection and should be signed by the Chairman David Hall.

2. Democratic period

3. Matters arising from the minutes.

Chairman David Hall explained there had been correspondence with Tesco concerning the removal and storing of infill from the tunnel collapse in Gerrards Cross. This infill is being stored at Brentford Grange Farm and the Chairman and Vice Chairman understand that it will be removed as soon as possible. Cllr Valentine will report under planning.

4. Planning

Cllr Valentine informed the CPC that there had been a retrospective planning application for the removal and storage of the waste from Gerrards Cross tunnel collapse and that it had been rejected by BCC. An enforcement notice will be issued by BCC for the removal of the waste and this will be done within the next 12 months. Cllr Valentine informed the CPC that he would keep the Cllrs informed of any developments concerning this at the next Parish Council meeting.
Claymore House. There had been an application for minor amendments and the CPC had no objection to this. Cllr Valentine and the Clerk had attended a meeting with Des Knowles at Amersham Town Council to apprise themselves of the new EDMS system that CDC was introducing for on-line planning applications.

5. Speed Restrictions

Cllr Valentine informed the CPC that the Country-wide scheme for reducing speed and restrictions in Colshill was imminent. There appears to be excessive and badly placed sign posts erected in the village. This is mainly because the work of erecting these signs has been outsourced and the company doing the work has no remit to use existing sign posts. Cllr Auton told the CPC that he had counted 50 signs throughout the village. Following representations by the Chairman with David Shakepeare of BCC, Cllr Valentine informed the CPC that he and Cllr Atkinson were attending a meeting with Pat Francis to walk through the village to see if a better solution can be found for some of the sign placements. Cllr Valentine has had 5 residents express concern that the signs outside their properties were either on private ground or ill placed. Cllrs Valentine and Atkinson will report back at the next CPC in January. The new speed restrictions come into force on 1st January 2006 and all present are delighted that this very long and laborious task has finally come to fruition 16 years in the making.

6 Transport matters

BCC are reviewing the Transport Plan for 2006/7 – 2010/11, there is a meeting on the 6th December in Chesham Council Chamber where the issues will be discussed. The matters for discussion are local transport plan, access, congestion, environment, safety and maintenance.

7. Finance and Bank Balance

The expenditure attached listed expenditure reference Finance Report 15th November 2005, was approved with Cllr Atkinson having one objection.

Cllr Auton said the sign and plinth for the Jack Adams Field looked very good. Cllr Atkinson asked the Chairman when and who had decided that the plinth should be placed where it is. She understood no one from the cricket
club had been approached for their opinion. The Chairman replied that he had consulted President John Ullman on where to place it and the design was decided on because it is of its very sturdy weather-proof nature. Cllr Atkinson felt that the Chairman had over extended his authority by agreeing to the cost of plinth without full agreement of the Council and was concerned that no prior discussion had taken place. Chairman David Hall disagreed with this comment and reminded Cllr Atkinson that he had been given a mandate to “do something” benefiting the memory and generosity of Jack Adams. Chairman David Hall read out a letter from a family member of Jack Adams expressing grateful thanks for the memorial.

Cllr Valentine proposed to accept the cost of plinth. Carried 6/1 votes. Cllr Smith said that Cllr Atkinson has made a point of order and all should have been asked to agree expenditure before agreeing to plinth being built, but Cllr Smith supported the Chairman that some expenditure can only be approved retrospectively. Cllr Atkinson wished it to be put in the minutes that she objected to this expenditure.

8. Precept

The chairman submitted a financial review for the past 3 years, attached Review 1. The Parish Council agreed on a Precept of £4,500.00p for the forthcoming year of 2006. The Chairman asked the Clerk to write to CDC to confirm this request.

9 Financial Standards
Chairman David Hall asked the CPC to consider if it is necessary to have an internal audit. The Parish Council's books are kept by the Clerk who is also the Treasurer to CPC and she sends the books to the external auditors Hacker Young who audit the accounts. This the Chairman feels should be sufficient. The Chairman also raised the question of multiple quotations for small jobs that the CPC has done throughout the year and whether this practice is required. Cllr’s Auton, Smith and Chairman David Hall will investigate these questions and report back at the next CPC meeting, where a set of Financial Standards will be proposed for adoption.

County Councillor Robinson has sent a cheque for £1250.00p. This money is to go towards the purchase and installation of new equipment and the removal of old equipment in the play-area at Hill Meadow. This amount added to the amounts of £4200.00 from CPC, £1025.00 from Cllr Peter Lawrence and £120.00 from 2 donations will be spent on the play-area. It will include a bench as the donation from the Chairman’s fund given by Cllr Peter Lawrence was for this purpose. Cllr’s Valentine, Auton, Atkinson and Jefford would study the quotations again and make an award. Their decision would be sent to the Clerk by Monday 21st November 2005 and the company with the majority votes would receive the order. The Chairman recommended that whichever company wins the contract will be subject to the payment of a deposit and the balance of the payment will only be paid after a successful ROSPA inspection.

Cllr M Smith proposed that this resolution should be passed. 2nd by Cllr J Jefford.
Passed.

Chairman David Hall informed the CPC that the Parish Council does not own the footpath to the play-area. The Chairman also expressed his concern that the maintenance of the area did not appear to be under the CPC control and in future the Parish Council would consider paying for the cost of the grass cutting and maintenance. A company might be suited to carry out this task. Cllr Atkinson will log in a special Playground Diary every visit she makes to play-area with any observations and repair requirements; she requested that this task be assisted by the Chairman and he advised he would consider this.

11. Standing Orders

The Standing Orders for Coleshill Parish Council will be discussed and revised if necessary between now and the next meeting. These Standing Orders will then be ratified at the next CPC meeting on the 11th January 2006.

12. Correspondence

The Clerk had no correspondence to report on

13. Councillors Report
Cllr John Jefford informed the CPC that the Village Hall had received permission to have a wheel-chair ramp built at the entrance to Hall.

Cllr Auton offered a full report on the Schools activities, these being: The pupils enjoyed a visit to Whipsnade Zoo, the winning of the Swan Award and gaining of 2 Quality certificates. The Ofsted Inspection has been improved and will now only take one day and the next Ofsted Inspection due is in 2007. The School has an Assembly on the 16th November 2005 which people can attend, on the 19th November they hold their Christmas bazaar. On December 12th at 11.00am there is a dress rehearsal for the School play, Cllr Auton urged all to attend as it is wonderful fun. Cllr Auton also urged everyone to go to the School and see the Gaudi path which he said is a most fantastic sight and the School pupils and Teachers are very proud of it. Cllr Auton told the CPC that Marjoire Long-Brown a long time resident of Coleshill would be celebrating her 100th birthday on Monday 21st Nov. This is a great occasion and the CPC agreed that a bouquet of flowers would be sent to Mrs Long-Brown on their behalf. Clerk to action.

Cllr Valentine informed in more detail the new on-line planning applications system that CDC is introducing and in doing so he expressed the widely felt view that CDC whilst they are obliged to introduce this system It should be made aware of the financial cost involved to the Parish Councils. It is thought that CPC may have to purchase an A3 printer which will allow the Clerk to print the plans that in the past have been sent to her by CDC. It is not felt that the software recommended by CDC is needed at the moment, as this could cost in excess of £325.00. The new system will allow the Clerk and the Planning Officers to view plans and make comments on line and hopefully when all the kinks in the system had been eradicated it should make the viewing of plans a speedier action. There are still plenty of reservations but Cllr Valentines feels that these can not be addressed fully until the system is up and running. This should be by the end of December 2005. Until then the Clerk will still receive hard copies of plans.

Chairman David Hall asked the CPC to consider if they thought it a good idea for the Parish Council to give support to the Village Fete for 2006. He is mindful that we do not want this tradition to die out but there does not seem to be anyone in the Village willing to take over the running of this happy but hard work event.
Cllr Atkinson expressed her happiness that the saga of the play-area was now coming to an end and would have its conclusion on Monday 21\textsuperscript{st} November 2005 with the decision of which company to use for the work.

14. Clerks Report

The Clerk informed the CPC that her duties now take between 6 and 8 hours a week, and this should be taken into account with the request of the precept for 2006 as her salary will be higher. The Clerk had nothing else to add to Cllr Valentines report on the new EDMS system other than that it will take a couple of months to get used to and that if the CPC has to purchase any new equipment she will pass the invoices to CDC to see if Coleshill along with other Parishes in the area are at all successful in receiving recompense for their outlay. Des Knowles the Clerk of Amersham Town council is urging all the Parishes to do this.

15. Time and Place of the Next Meeting.

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The meetings start at 8.15pm

The meeting closed at 9.50pm